Anaplan VPAT

End User Experience – September 2022

Version 1.2

Page 1 of 49 Version 1.2

Contents

DISCLAIMER	<u> 3</u>
ACCESSIBILITY AT ANAPLAN	<u> 4</u>
WHAT IS WCAG 2.1?	
RAISING ACCESSIBILITY ISSUES	4
EXPLORING ANAPLAN BEST PRACTICES	4
Assistive technology	5
PRODUCT VPAT DOCUMENT	5
ANAPLAN ACCESSIBILITY CONFORMANCE REPORT	<u> 6</u>
EVALUATION METHODS USED	
APPLICABLE STANDARDS/GUIDELINES	
TERMS	7
WCAG 2.X REPORT	7
TABLE 1: SUCCESS CRITERIA, LEVEL A	9
TABLE 2: SUCCESS CRITERIA, LEVEL AA	26
REVISED SECTION 508 REPORT	36
CHAPTER 3: FUNCTIONAL PERFORMANCE CRITERIA (FPC)	.36
Chapter 4: Hardware	40
CHAPTER 5: SOFTWARE	_
CHAPTER 6: SUPPORT DOCUMENTATION AND SERVICES	.40
EN 301 549 REPORT	
CHAPTER 4: FUNCTIONAL PERFORMANCE STATEMENTS (FPS)	.42
CHAPTER 5: GENERIC REQUIREMENTS	
CHAPTER 6: ICT WITH TWO-WAY VOICE COMMUNICATION	
CHAPTER 7: ICT WITH VIDEO CAPABILITIES	.46
Chapter 8: Hardware	.46
CHAPTER 9: WEB	
CHAPTER 10: NON-WEB SOFTWARE	.46
Chapter 11: Software	.46
CHAPTER 12: DOCUMENTATION AND SUPPORT SERVICES	.46
CHAPTER 13: ICT Providing Relay or Emergency Service Access	.47
ACCESSIBILITY ROADMAP	<u>48</u>

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Disclaimer

This document provides a detailed evaluation of the Anaplan End User Experience as of July 2022. The components that make up this experience are subject to continual enhancement and development, and this includes enhancements to better support users with additional needs.

This document will be updated periodically and further information on new enhancements can be found in the Anaplan Community at https://community.anaplan.com/t5/Releases/bg-p/Platform-Releases.

Any indication of forward-looking engineering effort is intended to outline our general product direction only. It is intended for information purposes only and may not be incorporated into any contract. It is not a commitment to deliver any material, code, or functionality, and should not be relied upon in making purchasing decisions. The development, release, and timing of any features or functionality described for Anaplan's products remains at the sole discretion of Anaplan.

Page 3 of 49 Version 1.2

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Accessibility at Anaplan

Anaplan helps you equip teams to overcome obstacles and seize opportunities ahead of competitors. We also want you to overcome barriers and make the most of our products. That's why we're committed to inclusion.

What is WCAG 2.1?

The Web Content Accessibility Guidelines (WCAG) defines how we, as software providers, can make web-based content more accessible to people with disabilities. Accessibility involves a wide range of disabilities, including visual, auditory, physical, speech, cognitive, language, learning, and neurological disabilities. Although these guidelines cover a wide range of issues, they are not able to address the needs of people with all types, degrees, and combinations of disability. These guidelines also make Web content more usable by older individuals with changing abilities due to aging, and often improve usability for users in general.

This document assesses the Anaplan products against v2.1 of the Web Content Accessibility Guidelines (WCAG), the most recent, published version of the guidelines, and those most appropriate for a rich, web-based application.

Within the guidelines, criteria will be defined as A, AA, or AAA – criteria defined as AAA are the strictest criteria. This document assesses the Anaplan products against the AA criteria.

For more information on WCAG 2.1 please visit https://www.w3.org/TR/WCAG21/

As we continue this journey, Anaplan will:

- Work towards meeting level AA of the WCAG 2.1 guidelines
- Provide guidance in configuring our products to make them as accessible as possible
- Support customers who may need adjustments, or who use assistive technology

Raising accessibility issues

If you encounter an accessibility issue with one of our products, or have further questions, please let us know by emailing accessibility@anaplan.com.

Exploring Anaplan best practices

Anaplan is a powerful platform that enables customers to create their own end-user experiences driven by their own specific business needs. This flexibility can create a variety of pages composed from a variety of interactive "cards." The way in which these cards are created and used can directly influence how usable and accessible a page becomes. You can learn more about UX design best practices in Anaplan in the Anaplan Community UX Designers' Group at https://community.anaplan.com/t5/UX-Designers/gh-p/UXDesigners.

Page 4 of 49 Version 1.2

Assistive technology

We test our software using a variety of screen readers and browsers. We've found the following combinations to provide the most accessible experience when using our products:

- If you're using Windows, we recommend using NVDA with Firefox
- If you're using OSX, we recommend using VoiceOver with Safari

Product VPAT document

These VPAT documents describe how our products address the WCAG 2.1 AA, which complies with Section 508 of the U.S. Rehabilitation Act.

Page 5 of 49 Version 1.2

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Anaplan Accessibility Conformance Report

International Edition

(Based on VPAT® Version 2.4)

"Voluntary Product Accessibility Template" and "VPAT" are registered service marks of the Information Technology Industry Council (ITI)

Name of Product / Version: Anaplan

Report Date: September 2022

Product Description: Anaplan is a market-leading, cloud-native, enterprise SaaS company transforming how enterprises across industries see, plan and lead business performance. This VPAT covers six of the key end-user journeys and the core functionality of the Anaplan interface used to access them:

- Sign-in and new account activation
- End-user homepage and core product navigation
- App contents pages
- Rich, interactive "dashboards" using "Board" pages
- Data analysis views using "Worksheet" pages
- Graphical management reports using "Report" pages

Contact information: accessibility@anaplan.com

Notes: The Anaplan product is a sophisticated web platform and can be flexibly configured to meet a number of requirements and experiences.

Greater accessibility is possible through the correct configuration of these experiences and additional components, including operating systems, browsers, and assistive technology.

This VPAT gives basic compliance information, but given the flexibility of the system, various configurations can be used to provide reasonable adjustments and improve access for all users.

For more information on how we can help you achieve a more inclusive end-to-end user journey, please contact us.

This VPAT was created by <u>Hassell Inclusion</u> after it conducted an independent, external audit in April 2022.

Evaluation methods used

WCAG 2.1 AA compliance audit on the web-based Anaplan platform, including: manual tests against success criteria, and testing with tools such as color-contrast analyzers and leading assistive technologies – NVDA screen reader on Windows 10 – and browser settings

Page 6 of 49 Version 1.2

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accessible across all supported web browsers, such as changing the text size using the keyboard.

Applicable standards/guidelines

This report covers the degree of conformance for the following accessibility standards/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0	Level A - Yes
	Level AA - Yes
	Level AAA - No
Web Content Accessibility Guidelines 2.1	Level A - Yes
	Level AA - Yes
	Level AAA - No
Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018	Yes
EN 301 549 Accessibility requirements suitable for public procurement of ICT products and services in Europe, - V3.1.1 (2019-11)	Yes

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports**: Some functionality of the product does not meet the criterion.
- **Does Not Support**: The majority of product functionality does not meet the criterion.
- **Not Applicable**: The criterion is not relevant to the product.
- **Not Evaluated**: The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.x report

Tables 1 and 2 also document conformance with:

Page 7 of 49 Version 1.2

- EN 301 549: Chapter 9 Web, Sections 10.1-10.4 of Chapter 10 Non-Web documents, and Sections 11.1-11.4 and 11.8.2 of Chapter 11 Non-Web Software (open and closed functionality), and Sections 12.1.2 and 12.2.4 of Chapter 12 Documentation
- Revised Section 508: Chapter 5 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.x Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.0 Conformance Requirements.

Page 8 of 49 Version 1.2

Table 1: Success criteria, level A

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A)	Web: Partially	Overall:
Also applies to: EN 301 549 Criteria	supports	Some informative images do not have descriptive alternative text.
- 9.1.1.1 (Web) - 10.1.1.1 (Non-web document)		Non-textual elements such as iFrames have descriptive title to identify their purpose.
- 11.1.1.1 (Open Functionality Software)		Sign-in and registration:
 11.1.1.1.2 (Closed Functionality Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 		Images such as marketing banners and the Anaplan logo do not have a descriptive alternative text. This has minimal impact as single sign-on can be used to access application.
- 12.2.4 (Support Docs)		Home and navigation:
Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool)		Some icon buttons such as Add/Remove from favorites and Show/Hide do not have a descriptive alternative text
- 602.3 (Support Docs)		App properties:
		Some icon buttons such as Add categories and Info tooltip buttons do not have a descriptive alternative text
		Board page:
		Functional images such as icon buttons on the board do not have a descriptive alternative text.
		Worksheet page:
		Functional images on the additional insights panel do not have a descriptive alternative text.
		Report page:
		Informative images throughout the report do not have descriptive alternative text.

Page 9 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
1.2.1 Audio-only and Video-only (Pre-recorded) (Level A) Also applies to: EN 301 549 Criteria - 9.1.2.1 (Web) - 10.1.2.1 (Non-web document) - 11.1.2.1.1 (Open Functionality Software) - 11.1.2.1.2.1 and 11.1.2.1.2.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Web: Not applicable	Overall: There is no pre-recorded audio-only or video-only content within the user journeys assessed.
1.2.2 Captions (Pre-recorded) (Level A) Also applies to: EN 301 549 Criteria - 9.1.2.2 (Web) - 10.1.2.2 (Non-web document) - 11.1.2.2 (Open Functionality Software) - 11.1.2.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Web: Not applicable	Overall: There is no pre-recorded audio video content within the user journeys assessed

Page 10 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
1.2.3 Audio Description or Media Alternative (Pre-recorded) (Level A) Also applies to: EN 301 549 Criteria - 9.1.2.3 (Web) - 10.1.2.3 (Non-web document) - 11.1.2.3.1 (Open Functionality Software) - 11.1.2.3.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Web: Not applicable	Overall: There is no pre-recorded audio video content within the user journeys assessed.
1.3.1 Info and Relationships (Level A) Also applies to: EN 301 549 Criteria - 9.1.3.1 (Web) - 10.1.3.1 (Non-web document) - 11.1.3.1.1 (Open Functionality Software) - 11.1.3.1.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Web: Partially Supports	Overall: Some content structures, such as headings and tabular data, do not have appropriate semantics. Some form elements are not programmatically associated with their labels. Some content relies on app builders to correctly configure the components with appropriate semantics. Sign-in and registration: Content that is styled and positioned as a heading is declared as such. Home and navigation: Content that is styled and positioned as a heading is declared as such. App properties:

Page 11 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		Tabular data is not coded with table or grid semantics.
		The search input is not associated with its label.
		Form inputs are not associated with their label.
		Board & Worksheet pages:
		Some text that is styled and positioned as a heading is not declared as such.
		Tabular data is not coded with table or grid semantics. Users can export data into alternative tools allowing for more customization.
		Report page:
		Content structure such as headings and lists can be set in the designer interface.
1.3.2 Meaningful Sequence (Level A)	Web: Partially	Overall:
Also applies to:	Supports	Some content, such as tabular
EN 301 549 Criteria		data or grids, are not structured to convey its meaning.
- 9.1.3.2 (Web)		Sign-in and registration:
- 10.1.3.2 (Non-web document)		Content has a meaningful
- 11.1.3.2.1 (Open Functionality		sequence.
Software)		Home and navigation:
- 11.1.3.2.2 (Closed Software)		The search results have a tabular
- 11.8.2 (Authoring Tool)		data layout that is not marked up accordingly, causing incorrect
- 12.1.2 (Product Docs)		reading order.
- 12.2.4 (Support Docs) Revised Section 508		App properties:
- 501 (Web)(Software)		The listing has a tabular data
- 504.2 (Authoring Tool)		layout that is not marked up accordingly, causing an incorrect
- 602.3 (Support Docs)		reading order.
(-5, -6, -6, -6, -6, -6, -6, -6, -6, -6, -6		Board & Worksheet pages:
		Tabular data is not coded with table or grid semantics. The order content is announced is not

Page 12 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		meaningful without table or grid semantics. Users can export data into alternative tools allowing for more customization.
		Report page:
		Content on the report can be ordered in a meaningful sequence.
1.3.3 Sensory Characteristics (Level A)	Web: Supports	Overall:
Also applies to:		Interface and content do not
EN 301 549 Criteria		reference sensory characteristics.
- 9.1.3.3 (Web)		
- 10.1.3.3 (Non-web document)		
- 11.1.3.3 (Open Functionality Software)		
- 11.1.3.3 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
1.4.1 Use of Color (Level A)	Web: Partially	Overall:
Also applies to:	Supports	Some user interfaces (UI)
EN 301 549 Criteria		communicate information using color alone. Designers can
- 9.1.4.1 (Web)		configure some UI to include an
- 10.1.4.1 (Non-web document)		additional, textual alternative.
- 11.1.4.1 (Open Functionality Software)		Sign-in and registration: Color is not solely used to convey
- 11.1.4.1 (Closed Software)		information.
- 11.8.2 (Authoring Tool)		Home and navigation:
- 12.1.2 (Product Docs)		Color is not solely used to convey
- 12.2.4 (Support Docs)		information.

Page 13 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
Revised Section 508		App properties:
501 (Web)(Software)504.2 (Authoring Tool)		Color is not solely used to convey information.
- 602.3 (Support Docs)		Board page:
ooz.o (support bots)		Line and bar charts can be shown with or without data point values. When set without data point values, the charts rely on color alone to communicate information.
		Some informative elements, such as checkbox rows on the grid, are not visible to assistive technologies.
		Content in grids is differentiated using color alone.
		Graphical data can be presented in a tabular format, providing users with additional choice and flexibility.
		Worksheet page:
		Content in grids is differentiated using color alone.
		Report page:
		Charts can be set to display with labels and values in the designer mode.
1.4.2 Audio Control (Level A)	Software: Not	Overall:
Also applies to:	applicable	There is no audio content
EN 301 549 Criteria		present.
- 9.1.4.2 (Web)		
- 10.1.4.2 (Non-web document)		
- 11.1.4.2 (Open Functionality Software)		
- 11.1.4.2 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		

Page 14 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
- 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs) 2.1.1 Keyboard (Level A) Also applies to: EN 301 549 Criteria - 9.2.1.1 (Web) - 10.2.1.1 (Non-web document) - 11.2.1.1.1 (Open Functionality Software) - 11.2.1.1.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software)		Overall: Some interactive elements cannot be focused using just a keyboard or a screen reader. Sign-in and registration: Interactive elements can be focused on and operated using keyboard alone. Home and navigation: Interactive elements can be focused on and operated using keyboard alone. App properties: Menu options cannot be focused on when using keyboard or screen reader alone.
- 504.2 (Authoring Tool) - 602.3 (Support Docs)		Board & Worksheet pages: Some interactive elements such as toolbar options cannot be focused using a keyboard alone or a screen reader. Functionalities that require right-click on the data grid interaction are not available to keyboard users. Scrolling on panels cannot be controlled by keyboard. Report page: Interactive elements can be focused on and operated using keyboard alone.
2.1.2 No Keyboard Trap (Level A)	Web: Supports	Overall:

Page 15 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
Also applies to: EN 301 549 Criteria - 9.2.1.2 (Web) - 10.2.1.2 (Non-web document) - 11.2.1.2 (Open Functionality Software) - 11.2.1.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)		There is no keyboard trap. Board & Worksheet pages: Grid content intentionally traps keyboard focus, allowing users to navigate large and complex datasets. The ESC key can be used to release keyboard focus back to the page. Report page: There is no keyboard trap.
2.1.4 Character Key Shortcuts (Level A 2.1 only) Also applies to: EN 301 549 Criteria - 9.2.1.4 (Web) - 10.2.1.4 (Non-web document) - 11.2.1.4.1 (Open Functionality Software) - 11.2.1.4.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Web: Partially Supports	Overall: Some character key shortcuts are used and cannot be altered. Sign-in and registration: Forgot password input has an access key and cannot be changed. Home and navigation, App properties: No character key shortcut used. Board & Worksheet pages: Shortcut keys, such as F8 to drill down views, are available. However, they cannot be changed. Report page: No character key shortcut used
2.2.1 Timing Adjustable (Level A) Also applies to: EN 301 549 Criteria	Web: Does Not Support	Overall: There is no notification of timeout or option to extend the user session.

Page 16 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
 9.2.2.1 (Web) 10.2.2.1 (Non-web document) 11.2.2.1 (Open Functionality Software) 11.2.2.1 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		
2.2.2 Pause, Stop, Hide (Level A) Also applies to: EN 301 549 Criteria - 9.2.2.2 (Web) - 10.2.2.2 (Non-web document) - 11.2.2.2 (Open Functionality Software) - 11.2.2.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Web: Not applicable	Overall: There is no moving content.
2.3.1 Three Flashes or Below Threshold (Level A) Also applies to: EN 301 549 Criteria - 9.2.3.1 (Web) - 10.2.3.1 (Non-web document)	Web: Not applicable	Overall: There is no flashing content.

Page 17 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
- 11.2.3.1 (Open Functionality Software)		
- 11.2.3.1 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
2.4.1 Bypass Blocks (Level A)	Web: Supports	Overall:
Also applies to:		Skip link is available to bypass
EN 301 549 Criteria		block of navigation links.
- 9.2.4.1 (Web)		
 10.2.4.1 (Non-web document) – Does not apply 		
 11.2.4.1 (Open Functionality Software) – Does not apply 		
 11.2.4.1 (Closed Software) – Does not apply 		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
 501 (Web)(Software) – Does not apply to non-web software 		
- 504.2 (Authoring Tool)		
 602.3 (Support Docs) – Does not apply to non-web docs 		
2.4.2 Page Titled (Level A)	Web: Supports	Overall:
Also applies to:		Pages have descriptive page title.
EN 301 549 Criteria		
- 9.2.4.2 (Web)		
- 10.2.4.2 (Non-web document)		

Page 18 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
- 11.2.4.2 (Open Functionality Software) – Does not apply - 11.2.4.2 (Closed Software) – Does not apply - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs) 2.4.3 Focus Order (Level A) Also applies to: EN 301 549 Criteria - 9.2.4.3 (Web) - 10.2.4.3 (Non-web document)	Web: Partially supports	Overall: Some controls do not send focus to the next logical element as a result of an interaction. Users can navigate to these manually. Sign-in and registration, Home
 11.2.4.3 (Open Functionality Software) 11.2.4.3 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		and navigation: Interactive elements can be focused in a logical order. App navigation and properties: App categories listing does not send focus to the relevant section when activated. Board page: Some interactive elements are not included in the focus order. Worksheet page: Interactive elements can be focused in a logical order. Report page: Focus is not directed to the next logical element.
2.4.4 Link Purpose (In Context) (Level A) Also applies to:	Web: Supports	Overall: Link elements have descriptive labels

Page 19 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
EN 301 549 Criteria		
- 9.2.4.4 (Web)		
- 10.2.4.4 (Non-web document)		
- 11.2.4.4 (Open Functionality Software)		
- 11.2.4.4 (Closed Software		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
2.5.1 Pointer Gestures (Level A 2.1 only)	Web: Supports	Overall:
Also applies to:		There are no user interface
EN 301 549 Criteria		elements that require custom or
- 9.2.5.1 (Web)		complex pointer gestures.
- 10.2.5.1 (Non-web document)		
- 11.2.5.1 (Open Functionality Software)		
- 11.2.5.1 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
2.5.2 Pointer Cancellation (Level A 2.1 only)	Web: Supports	Overall:
Also applies to:		Interactive elements are
EN 301 549 Criteria		triggered on up-event, can be
- 9.2.5.2 (Web)		undone via keyboard "Esc" and can be reversed via up-event.
- 10.2.5.2 (Non-web document)		Tan 20 10101000 Tid up CVCIII
- 11.2.5.2 (Open Functionality Software)		
- 11.2.5.2 (Closed Software)		

Page 20 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
2.5.3 Label in Name (Level A 2.1 only)	Web: Supports	Overall:
Also applies to:		Visible labels for interactive
EN 301 549 Criteria		elements are included in accessible names.
- 9.2.5.3 (Web)		decessione names.
- 10.2.5.3 (Non-web document)		
- 11.2.5.3.1 (Open Functionality Software)		
- 11.2.5.3.2 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
2.5.4 Motion Actuation (Level A 2.1 only)	Software: Not	Overall:
Also applies to:		Interaction does not require
EN 301 549 Criteria		device or user's motion.
- 9.2.5.4 (Web)		
- 10.2.5.4 (Non-web document)		
- 11.2.5.4 (Open Functionality Software)		
- 11.2.5.4 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
3.1.1 Language of Page (Level A)	Web: Not	Overall:
Also applies to:	applicable	Pages do not have a primary
EN 301 549 Criteria	langu	language defined.
- 9.3.1.1 (Web)		

Page 21 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
- 10.3.1.1 (Non-web document)		
- 11.3.1.1.1 (Open Functionality Software)		
- 11.3.1.1.2 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
3.2.1 On Focus (Level A)	Web: Supports	Overall:
Also applies to:		There is no change of content or
EN 301 549 Criteria		context on focus.
- 9.3.2.1 (Web)		
- 10.3.2.1 (Non-web document)		
- 11.3.2.1 (Open Functionality Software)		
- 11.3.2.1 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
3.2.2 On Input (Level A)	Web: Supports	Overall:
Also applies to:		There is no change of content
EN 301 549 Criteria		and context as a result of an input interaction.
- 9.3.2.2 (Web)		input interaction.
- 10.3.2.2 (Non-web document)		
- 11.3.2.2 (Open Functionality Software)		

Page 22 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
- 11.3.2.2 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
3.3.1 Error Identification (Level A)	Web: Partially	Overall:
Also applies to:	supports	Some input validation messages
EN 301 549 Criteria		are not programmatically associated.
- 9.3.3.1 (Web)		Sign-in and registration:
- 10.3.3.1 (Non-web document)		Error validation is available for
- 11.3.3.1.1 (Open Functionality Software)		form inputs. However, the error messages are not associated with the inputs. Home and navigation, App properties, Board, Worksheet
- 11.3.3.1.2 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		and Report:
- 12.2.4 (Support Docs)		There are no form elements on
Revised Section 508		the journey.
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
3.3.2 Labels or Instructions (Level A)	Web: Partially	Overall:
Also applies to:	Supports	Some input fields are not
EN 301 549 Criteria		associated with their input.
- 9.3.3.2 (Web)		Sign-in and registration:
- 10.3.3.2 (Non-web document)		Error messages have appropriate and helpful instructions.
- 11.3.3.2 (Open Functionality Software)		Home and navigation:
- 11.3.3.2 (Closed Software)		Labels and instructions are
- 11.8.2 (Authoring Tool)		provided appropriately.

Page 23 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		App properties, Board, Worksheet and Report pages: There are no form elements on the journey.
4.1.1 Parsing (Level A) Also applies to: EN 301 549 Criteria - 9.4.1.1 (Web) - 10.4.1.1 (Non-web document) - 11.4.1.1.1 (Open Functionality Software) - 11.4.1.1.2 (Closed Software) – Does not apply - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Web: Partially Supports	Overall: There are parsing errors related to the use of iFrames that may impact accessibility.
4.1.2 Name, Role, Value (Level A) Also applies to: EN 301 549 Criteria - 9.4.1.2 (Web) - 10.4.1.2 (Non-web document) - 11.4.1.2.1 (Open Functionality Software) - 11.4.1.2.2 (Closed Software) – Not required - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs)	Web: Partially Supports	Overall: Some custom controls, such as checkboxes and buttons, lack accessible information such as name, role and value. Sign-in and registration: Custom controls have appropriate name, role, and value. Home and navigation, App properties: Button elements such as Type and Add/Remove Favorites do

Page 24 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 		not have a descriptive accessible name. Users can access these manually. Board, Worksheet and Report pages: Custom controls, such as checkboxes on the grid view, do not have name, role and value.

Page 25 of 49 Version 1.2

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Table 2: Success criteria, level AA

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)	Web: Not	Overall:
Also applies to:	applicable	There is no live video content.
EN 301 549 Criteria		
- 9.1.2.4 (Web)		
- 10.1.2.4 (Non-web document)		
- 11.1.2.4 (Open Functionality Software)		
- 11.1.2.4 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
1.2.5 Audio Description (Pre-recorded) (Level AA)	Web: Not	Overall:
Also applies to:		There is no pre-recorded audio content.
EN 301 549 Criteria		
- 9.1.2.5 (Web)		
- 10.1.2.5 (Non-web document)		
- 11.1.2.5 (Open Functionality Software)		
- 11.1.2.5 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		

Page 26 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
1.3.4 Orientation (Level AA 2.1 only) Also applies to: EN 301 549 Criteria - 9.1.3.4 (Web) - 10.1.3.4 (Non-web document) - 11.1.3.4 (Open Functionality Software) - 11.1.3.4 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs)	Web: Supports	Overall: Content can be viewed in both landscape and portrait orientation.
Revised Section 508 – Does not apply 1.3.5 Identify Input Purpose (Level AA 2.1	Web: Supports	Overall:
only) Also applies to: EN 301 549 Criteria - 9.1.3.5 (Web) - 10.1.3.5 (Non-web document) - 11.1.3.5.1 (Open Functionality Software) - 11.1.3.5.2 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 – Does not apply		All common user details input fields have appropriate autocomplete values.
1.4.3 Contrast (Minimum) (Level AA) Also applies to: EN 301 549 Criteria - 9.1.4.3 (Web) - 10.1.4.3 (Non-web document) - 11.1.4.3 (Open Functionality Software) - 11.1.4.3 (Closed Software)	Web: Supports	Overall: Designers can configure components using accessible colors from the color palette. Sign-in and registration: Textual content meets minimum contrast ratio. Home and navigation, App properties:

Page 27 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
- 11.8.2 (Authoring Tool)		Textual content meets minimum contrast ratio.
- 12.1.2 (Product Docs)		Board, Worksheet, Report pages:
- 12.2.4 (Support Docs)		Color of textual content can be
Revised Section 508		set by the designer. There are
- 501 (Web)(Software)		accessible color options available.
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
1.4.4 Resize text (Level AA)	Web: Partially	Overall:
Also applies to:	supports	Some content is lost, and
EN 301 549 Criteria		horizontal scrolling is present when zoomed at 175% and
- 9.1.4.4 (Web)		above.
- 10.1.4.4 (Non-web document)		Sign-in and registration:
- 11.1.4.4.1 (Open Functionality Software)		Content can be resized up to 200% without loss of content.
- 11.1.4.4.2 (Closed Software)		Home and navigation, App
- 11.8.2 (Authoring Tool)		properties, Board, Worksheet, Report page:
- 12.1.2 (Product Docs)		Some content is lost, and
- 12.2.4 (Support Docs)		horizontal scrolling is present
Revised Section 508		when zoomed at 175% and above.
- 501 (Web)(Software)		above.
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
1.4.5 Images of Text (Level AA)	Web: Partially	Overall:
Also applies to:	supports	Some images of text are used.
EN 301 549 Criteria		Designers can configure the
- 9.1.4.5 (Web)		interface to avoid use of images of text.
- 10.1.4.5 (Non-web document)		Sign-in and registration:
- 11.1.4.5.1 (Open Functionality Software)		Images of text are used on the banner content.
 11.1.4.5.2 (Closed Software) – Does not apply 		Home and navigation, App properties:
- 11.8.2 (Authoring Tool)		There are no images of text.
- 12.1.2 (Product Docs)		mere are no images of text.

Page 28 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 1.4.10 Reflow (Level AA 2.1 only)	Web: Does not	Board, Worksheet and Report pages: There is no need to use images of text. However, the Builder can include images of text, which may cause failure to this criteria. Overall:
Also applies to: EN 301 549 Criteria - 9.1.4.10 (Web) - 10.1.4.10 (Non-web document) - 11.1.4.10 (Open Functionality Software) - 11.1.4.10 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 – Does not apply	supports	Some content panels are not visible and horizontal scrolling appears when zoomed at 400%. Sign-in and registration: Supplementary content on the right side of the page is not available when zoomed between 250% and 400%. Home and navigation, App properties, Board, Worksheet, Report pages: Main content panel is not visible and horizontal scrolling appears when zoomed at 400%. Individuals can use alternative magnification methods, which retain page structure when zooming.
1.4.11 Non-text Contrast (Level AA 2.1 only) Also applies to: EN 301 549 Criteria - 9.1.4.11 (Web) - 10.1.4.11 (Non-web document) - 11.1.4.11 (Open Functionality Software) - 11.1.4.11 (Closed Software) - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Web: Supports	Overall: Informative non-text content meets the minimum contrast ratio requirement. Designer may select colors for charts using accessible colors. Sign-in and registration, home and navigation, app properties: Informative non-text content meets the minimum contrast ratio requirement. Board, Worksheet and Report pages:

Page 29 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		Informative non-text content meets the minimum contrast ratio requirement. The builder may select colors for charts using accessible colors.
1.4.12 Text Spacing (Level AA 2.1 only) Also applies to:	Web: Supports	Overall: There is no loss of content when
EN 301 549 Criteria		text spacing is increased to 1.5 times.
 9.1.4.12 (Web) 10.1.4.12 (Non-web document) 11.1.4.12 (Open Functionality Software) 11.1.4.12 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) 		Note: Line spacing bookmarklets may not respond to the content within the iFrames.
Revised Section 508 – Does not apply		Overall:
1.4.13 Content on Hover or Focus (Level AA 2.1 only) Also applies to: EN 301 549 Criteria - 9.1.4.13 (Web) - 10.1.4.13 (Non-web document) - 11.1.4.13 (Open Functionality Software) - 11.1.4.13 (Closed Software)	Web: Partially Supports	Some tooltip text is not hoverable or dismissible. Sign-in and registration: There is no content that presents on hover or focus. Home and navigation, App properties: Tooltip text on hover or focus is
 11.1.4.13 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 		not hoverable or dismissible. Board page: Chart's tooltip text on hover or
 12.2.4 (Support Docs) Revised Section 508 – Does not apply 		focus is hoverable. However, it is not dismissible. Worksheet page:
		Tooltip text on hover or focus is not hoverable or dismissible.
		Report page:

Page 30 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		There is no content that presents on hover or focus.
2.4.5 Multiple Ways (Level AA)	Web: Supports	Overall:
Also applies to: EN 301 549 Criteria		There are multiple ways to navigate or complete a task.
- 9.2.4.5 (Web)		Sign-in and registration:
- 10.2.4.5 (Non-web document) – Does not apply		Users can log on using username and password as well as Single Sign On (SSO).
 11.2.4.5 (Open Functionality Software) – Does not apply 		Home and navigation, App properties:
 11.2.4.5 (Closed Software) – Does not apply 		Content can be searched or browsed.
- 11.8.2 (Authoring Tool)		Board and Worksheet pages:
- 12.1.2 (Product Docs)		Content can be exported to an
- 12.2.4 (Support Docs)		Excel document and can be presented using multiple formats,
Revised Section 508		such as grid or charts.
 501 (Web)(Software) – Does not apply to non-web software 		Report page:
- 504.2 (Authoring Tool)		Content can be exported to PDF document.
 602.3 (Support Docs) – Does not apply to non-web docs 		document.
2.4.6 Headings and Labels (Level AA)	Web: Supports	Overall:
Also applies to:		Headings and labels are
EN 301 549 Criteria		descriptive.
- 9.2.4.6 (Web)		
- 10.2.4.6 (Non-web document)		
- 11.2.4.6 (Open Functionality Software)		
- 11.2.4.6 (Closed Software)		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		

Page 31 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
2.4.7 Focus Visible (Level AA)	Web: Partially	Overall:
Also applies to:	supports	Some interactive elements lack
EN 301 549 Criteria		focus indication.
- 9.2.4.7 (Web)		Sign-in and registration:
- 10.2.4.7 (Non-web document)		There are some navigation buttons and links lacking a visible
 11.2.4.7 (Open Functionality Software) 		focus indication.
- 11.2.4.7 (Closed Software)		Home and navigation, App properties, Board, Worksheet,
- 11.8.2 (Authoring Tool)		Report pages:
- 12.1.2 (Product Docs)		Interactive elements have visible
- 12.2.4 (Support Docs)		focus indication.
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
3.1.2 Language of Parts (Level AA)	Web: Not	Overall:
Also applies to:	applicable	There is no change of language.
EN 301 549 Criteria		
- 9.3.1.2 (Web)		
- 10.3.1.2 (Non-web document)		
 11.3.1.2 (Open Functionality Software) – Does not apply 		
 11.3.1.2 (Closed Software) – Does not apply 		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		

Page 32 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
3.2.3 Consistent Navigation (Level AA)	Web: Partially supports	Overall:
Also applies to:		Some components and
EN 301 549 Criteria		navigation are not consistent.
- 9.3.2.3 (Web)		Sign-in and registration:
 10.3.2.3 (Non-web document) – Does not apply 		Some pages within the journey are still using older templates that have a different navigation header.
 11.3.2.3 (Open Functionality Software) – Does not apply 		
- 11.3.2.3 (Closed Software) – Does		Home and navigation:
not apply - 11.8.2 (Authoring Tool)		Interactive elements can be navigated and operated consistently.
- 12.1.2 (Product Docs)		App navigation and properties:
- 12.2.4 (Support Docs)		Menu option/toolbar on the app
Revised Section 508		categories page does not use the
 501 (Web)(Software) – Does not apply to non-web software 		same keyboard navigation with similar UI on the dashboard and navigation journey, but this is consistent on the page.
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs) – Does not		Board, Worksheet, Report pages:
apply to non-web docs		Interactive elements can be navigated and operated consistently.
3.2.4 Consistent Identification (Level AA)	Web: Supports	Overall:
Also applies to:		Interactive elements are
EN 301 549 Criteria		consistently identified.
- 9.3.2.4 (Web)		
 10.3.2.4 (Non-web document) – Does not apply 		
 11.3.2.4 (Open Functionality Software) – Does not apply 		
 11.3.2.4 (Closed Software) – Does not apply 		
- 11.8.2 (Authoring Tool)		
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		

Page 33 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
Revised Section 508		
 501 (Web)(Software) – Does not apply to non-web software 		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs) – Does not apply to non-web docs		
3.3.3 Error Suggestion (Level AA)	Web: Supports	Overall:
Also applies to: EN 301 549 Criteria		Error suggestion is available when input fields fail validation.
- 9.3.3.3 (Web)		Sign-in and registration:
- 10.3.3.3 (Non-web document)		Error suggestion is available when input fields fail validation.
- 11.3.3.3 (Open Functionality Software)		Home and navigation, App
- 11.3.3.3 (Closed Software)		properties, Board page, Worksheet page and Report
- 11.8.2 (Authoring Tool)		page:
- 12.1.2 (Product Docs)		No form elements available.
- 12.2.4 (Support Docs)		
Revised Section 508		
- 501 (Web)(Software)		
- 504.2 (Authoring Tool)		
- 602.3 (Support Docs)		
3.3.4 Error Prevention (Legal, Financial,	Web: Supports	Overall:
Data) (Level AA) Also applies to:		Confirmation is required for deletion of data.
EN 301 549 Criteria		Sign-in and registration:
- 9.3.3.4 (Web)		Not applicable for this journey.
- 10.3.3.4 (Non-web document)		Home and navigation, App
- 11.3.3.4 (Open Functionality Software)		properties, Board page, Worksheet page, Report page:
- 11.3.3.4 (Closed Software)		Confirmation is required for deletion of data.
- 11.8.2 (Authoring Tool)		ueletion of data.
- 12.1.2 (Product Docs)		
- 12.2.4 (Support Docs)		

Page 34 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs) 4.1.3 Status Messages (Level AA 2.1 only) Also applies to:	Web: Does not support	Overall: Status messages such as toast.
Also applies to: EN 301 549 Criteria - 9.4.1.3 (Web) - 10.4.1.3 (Non-web document) - 11.4.1.3 (Open Functionality Software) - 11.4.1.3 (Closed Software) – Does not apply - 11.8.2 (Authoring Tool) - 12.1.2 (Product Docs) - 12.2.4 (Support Docs) Revised Section 508 – Does not apply		Status messages such as toast, tooltip text and form errors are not placed within a live region. Sign-in and registration: Status messages such as form fields error messages are not placed within a live region. Home and navigation: Tooltip text that appears is not placed within a live region. App properties: Tooltip text that appears is not placed within a live region. Board page: Tooltip text that appears is not placed within a live region. Toast messages that appear as confirmation are not placed within a live region. Worksheet page: Tooltip text that appears is not placed within a live region. Report page: Status messages, such as form field error messages, are not placed within a live region.

Page 35 of 49 Version 1.2

Revised Section 508 report

Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Software: Partially Supports	Overall: Some key components of the app may not be compatible with screen readers. However, the Builder can set up the app using only compatible components.
		Below are the issues that may affect users using the product without vision:
		1.1.1 Non-text Content: Some informative images do not have descriptive alternative text.
		Non-textual elements, such as iFrames, have descriptive titles to identify their purpose.
		1.2.5 Audio Description (Prerecorded): Overall summary.
		1.3.1 Info and Relationships: Some content structure, such as headings and tabular data, do not have appropriate semantics. Some form elements are not programmatically associated with their label. Some content relies on the app builder to correctly configure the components with appropriate semantics.
		1.3.2 Meaningful Sequence: Some content, such as tabular data or grids, are not structured to convey its meaning.
		2.1.1 Keyboard: Some interactive elements cannot be focused using a keyboard-alone or a screen reader.
		2.4.2 Page Titled: Pages have descriptive page title.
		2.4.3 Focus Order: Some controls do not send focus to the next

Page 36 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		logical element as a result of an interaction.
		3.1.1 Language of Page: Pages do not have a primary language defined.
		3.3.1 Error Identification: Some input validation messages are not programmatically associated.
		4.1.2 Name, Role, Value: Some custom controls, such as checkboxes and buttons, lack accessible information, such as name, role, and value.
		4.1.3 Status Messages: Status messages, such as toast, tooltip text and form errors, are not placed within a live region.
302.2 With Limited Vision	Software: Partially Supports	Overall: The app may not work with browser zoom or text resize. However, the app can be used with screen magnifiers.
		Below are the issues that may affect users using the product with limited vision:
		1.4.3 Contrast (Minimum): Designers can configure components using accessible colors.
		1.4.4 Resize Text: Some content is lost and horizontal scrolling is present when zoomed at 175% and above. Individuals can utilize alternative magnification methods.
		1.4.10 Reflow: Some of the content panel is not visible and horizontal scrolling appears when zoomed at 400%.
		1.4.11 Non-text Contrast: Informative non-text content meets the minimum contrast ratio requirement. App builders

Page 37 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		may select colors for charts using accessible colors.
		1.4.13 Content on Hover or Focus: Some tooltip text is not hoverable or dismissible.
302.3 Without Perception of Color	Software: Partially Supports	Overall: There are some components that rely on colors to convey information. App builders may include label and values for charts as alternative. Below are the issues that may affect users using the product without perception of color: 1.4.1 Use of Color: Some UI communicates information using color alone. App builders can configure some UI to include additional textual alternative. 3.3.1 Error Identification: Some input validation messages arenot programmatically associated.
302.4 Without Hearing	Software: Supports	Overall: The product can be used by people without hearing. There are no known issues identified.
302.5 With Limited Hearing	Software: Supports	Overall: The product can be used by people with limited hearing. There are no known issues identified.
302.6 Without Speech	Software: Supports	Overall: The product can be used by people without speech. There are no known issues identified.
302.7 With Limited Manipulation	Software: Partially Supports	Overall: The product can be accessed using voice recognition software. Users may have to rely on mouse-grid functionality to interact with some custom controls and links.

Page 38 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		Below are the issues that may affect users using the product with limited manipulation:
		4.1.2 Name, Role, Value: Some custom controls, such as checkboxes and buttons, lack accessible information such as name, role and value.
302.8 With Limited Reach and Strength	Software: Partially Supports	Overall: The product can be partially accessed using a keyboard alone or specialist pointer devices. Users may find some features not focusable using a keyboard.
		Below are the issues that may affect users using the product with limited reach and strength:
		2.1.1 Keyboard: Some interactive elements cannot be focused on using a keyboard alone or a screen reader.
		2.4.3 Focus Order: Some controls do not send focus to the next logical element as a result of an interaction.
		2.4.7 Focus Visible: Some interactive elements lack focus indication.
302.9 With Limited Language, Cognitive, and Learning Abilities	Software: Partially Supports	Overall: The app can be used although there may be some minor issues that may impact users in this group.
		Below are the issues that may affect users with limited language, cognitive and learning abilities:
		2.3.1 Three Flashes or Below Threshold: There is no flashing content.

Page 39 of 49 Version 1.2

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Criteria	Conformance Level	Remarks and Explanations
		3.2.3 Consistent Navigation: Some component and navigation is not consistent.
		3.3.1 Error Identification: Some input validation message is not programmatically associated.

Chapter 4: <u>Hardware</u>

Not applicable.

Chapter 5: Software

Not applicable.

Chapter 6: <u>Support Documentation and Services</u>

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope	Heading cell – no response required	Heading cell – no response required
602 Support Documentation	Heading cell – no response required	Heading cell – no response required
602.2 Accessibility and Compatibility Features	Supports	Documentation regarding the product's accessibility features can be found online at: https://www.anaplan.com/accessibility .
602.3 Electronic Support Documentation	See WCAG 2.x section	See information in WCAG 2.x section.
602.4 Alternate Formats for Non- Electronic Support Documentation	Not applicable	Support documentation is provided in electronic format.
603 Support Services	Heading cell – no response required	Heading cell – no response required

Page 40 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
603.2 Information on Accessibility and Compatibility Features	Supports	Documentation regarding the product's accessibility features can be found online at: https://www.anaplan.com/accessibility .
603.3 Accommodation of Communication Needs	Supports	Anaplan's support services accommodate the diverse needs of individuals with disabilities.

Page 41 of 49 Version 1.2

EN 301 549 Report

Chapter 4: <u>Functional Performance Statements</u> (FPS)

Shapter 4. <u>Functional Ferrormance Statements</u> (113)		
Criteria	Conformance Level	Remarks and Explanations
4.2.1 Usage without vision	Software: Partially Supports	Overall: Some key components of the app may not be compatible with screen readers. However, the builder can set up the app using only compatible components.
		Below are the issues that may affect users using the product without vision:
		1.1.1 Non-text Content: Some informative images do not have descriptive alternative text. Non-textual elements, such as iFrames, have descriptive title to identify their purpose.
		1.2.5 Audio Description (Pre-recorded): There is no pre-recorded audio content.
		1.3.1 Info and Relationships: Some content structure, such as headings and tabular data, do not have appropriate semantics. Some form elements are not programmatically associated with their label. Some content relies on app builder to correctly configure the components with appropriate semantics.
		1.3.2 Meaningful Sequence: Some content, such as tabular data or grids, are not structured to convey its meaning.
		2.1.1 Keyboard: Some interactive elements cannot be focused using a keyboard alone or a screen reader.
		2.4.2 Page Titled: Pages have descriptive page title.
		2.4.3 Focus Order: Some controls do not send focus to the next

Page 42 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		logical element as a result of an interaction.
		3.1.1 Language of Page: Pages do not have a primary language defined.
		3.3.1 Error Identification: Some input validation messages are not programmatically associated.
		4.1.2 Name, Role, Value: Some custom controls, such as checkboxes and buttons, lack accessible information, such as name, role, and value.
		4.1.3 Status Messages: Status messages, such as toast, tooltip text and form errors, are not placed within a live region.
4.2.2 Usage with limited vision	Software: Partially Supports	Overall: The app may not work with browser zoom or text resize. However, the app can be used with screen magnifiers.
		Below are the issues that may affect users using the product with limited vision:
		1.4.3 Contrast (Minimum): Designers can configure components using accessible colors.
		1.4.4 Resize Text: Some content is lost and horizontal scrolling present when zoomed at 175% and above.
		1.4.10 Reflow: Some of the content panel is not visible and horizontal scrolling appears when zoomed at 400%.
		1.4.11 Non-text Contrast: Informative non-text content meets the minimum contrast ratio requirement. Designer may select colors for charts using accessible colors.

Page 43 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		1.4.13 Content on Hover or Focus: Some tooltip text is not hoverable or dismissible.
4.2.3 Usage without perception of color	Software: Partially Supports	Overall: There are some components that rely on colors to convey information. App builders may include label and values for charts as alternative.
		Below are the issues that may affect users using the product without perception of color:
		1.4.1 Use of Color: Some UI communicates information using color alone. Designers can configure some UI to include additional textual alternative.
		3.3.1 Error Identification: Some input validation messages are not programmatically associated.
4.2.4 Usage without hearing	Software: Supports	Overall: The product can be used by people without hearing. There are no known issues identified.
4.2.5 Usage with limited hearing	Software: Supports	Overall: The product can be used by people with limited hearing. There are no known issues identified.
4.2.6 Usage with no or limited vocal capability	Software: Supports	Overall: The product can be used by people without speech. There are no known issues identified.
4.2.7 Usage with limited manipulation or strength	Software: Partially Supports	Overall: The product can be accessed using voice recognition software. Users may have to rely on mouse grid functionality to interact with some custom controls and links.
		Below are the issues that may affect users using the product with limited manipulation:

Page 44 of 49 Version 1.2

Criteria	Conformance Level	Remarks and Explanations
		4.1.2 Name, Role, Value: Some custom controls, such as checkboxes and buttons, lack accessible information, such as name, role, and value.
4.2.8 Usage with limited reach	Software: Partially Supports	Overall: The product can be partially accessed using a keyboard alone or specialist pointer devices. Users may find some features not focusable using a keyboard.
		Below are the issues that may affect users with limited reach and strength:
		2.1.1 Keyboard: Some interactive elements cannot be focused on using a keyboard alone or a screen reader.
		2.4.3 Focus Order: Some controls do not send focus to the next logical element as a result of an interaction.
		2.4.7 Focus Visible: Some interactive elements lack focus indication.
4.2.9 Minimize photosensitive seizure triggers	Software: Supports	Overall: There is no flashing content that can cause seizure.
4.2.10 Usage with limited cognition, language or learning	Software: Partially Supports	Overall: The app can be used although there may be some minor issues that may impact users in this group.
		Below are the issues that may affect users with limited language, cognitive and learning abilities:
		2.3.1 Three Flashes or Below Threshold: There is no flashing content.

Page 45 of 49 Version 1.2

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Criteria	Conformance Level	Remarks and Explanations
		 3.2.3 Consistent Navigation: Some components and navigation are not consistent. 3.3.1 Error Identification: Some input validation message is not programmatically associated.
4.2.11 Privacy	Software: Supports	Overall: The product does not require personal details for use.

Chapter 5: Generic Requirements

Not applicable.

Chapter 6: ICT with Two-Way Voice Communication

Not applicable.

Chapter 7: ICT with Video Capabilities

Not applicable.

Chapter 8: Hardware

Not applicable.

Chapter 9: Web

See WCAG 2.x section

Chapter 10: Non-Web Software

Not applicable

Chapter 11: Software

Not applicable

Chapter 12: <u>Documentation and Support Services</u>

Criteria	Conformance Level	Remarks and Explanations
12.1 Product documentation	Heading cell – no response required	Heading cell – no response required

Page 46 of 49 Version 1.2

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Criteria	Conformance Level	Remarks and Explanations
12.1.1 Accessibility and compatibility features	Supports	Documentation regarding the product's accessibility features can be found online at: https://www.anaplan.com/accessibility .
12.1.2 Accessible documentation	See WCAG 2.x section	See information in WCAG 2.x section
12.2 Support Services	Heading cell – no response required	Heading cell – no response required
12.2.2 Information on accessibility and compatibility features	Supports	Documentation regarding the product's accessibility features can be found online at: https://www.anaplan.com/accessibility .
12.2.3 Effective communication	Supports	Anaplan's support services accommodate the diverse needs of individuals with disabilities.
12.2.4 Accessible documentation	See WCAG 2.x section	See information in WCAG 2.x section

Chapter 13: <u>ICT Providing Relay or Emergency Service Access</u>

Not applicable.

Page 47 of 49 Version 1.2

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Accessibility roadmap

Disclaimer: The following is intended to outline our general product direction. It is intended for information purposes only and may not be incorporated into any contract. It is not a commitment to deliver any material, code, or functionality, and should not be relied upon in making purchasing decision. The development, release, and timing of any features or functionality described for Anaplan's products remains at the sole discretion of Anaplan.

The following corrective actions were identified as a direct result of the audit conducted by Hassell Inclusion in April 2022. Those items that have now been completed are reflected in this version of the VPAT document, and further enhancements are planned as part of the upcoming product roadmap.

WCAG Criteria	Anticipated Conformance Level	Corrective Action Planned	Status as at August 2022
1.3.1 Info and Relationships (Level A)	Partially supports	Text that is styled and used as headings should be semantically declared as headings within the HTML.	Completed
1.3.5 Identify Input Purpose (Level AA 2.1 only)	Supports	Login form inputs should be provided with appropriate autocomplete attributes.	Completed
1.4.3 Contrast (Minimum) (Level AA)	Supports	The "videos" label on the login page should be adjusted to meet advisable contrast ratio.	Completed
2.1.2 No Keyboard Trap (Level A)	Supports	It should be possible to both enter and exit the grid component using just the keyboard.	Completed
2.4.1 Bypass Blocks (Level A)	Supports	Text that is styled and used as headings should be semantically declared as headings within the HTML. "Skip to content" links should be provided to enable users, and assistive technologies, to move to the main content of a page more easily.	Completed
		Focus should be set to the active page when navigating through report pages.	

Page 48 of 49 Version 1.2

WCAG Criteria	Anticipated Conformance Level	Corrective Action Planned	Status as at August 2022
2.5.3 Label in Name (Level A 2.1 only)	Supports	Search input placeholders should match their accessible names.	Completed
3.3.1 Error Identification (Level A)	Supports	Login error validation messages should be semantically linked to their inputs.	Planned for 2023
3.3.2 Labels or Instructions (Level A)	Partially supports	Login form inputs should be semantically linked to their labels.	Completed

Page 49 of 49 Version 1.2